Who Are You to Tell Me What to Do! Name Authority Work with Government Agencies

A Presentation by Ian Fairclough
for the VLAPAF Conference
Newport News, Virginia
May 22, 2017

Acknowledgement

Government Bodies

A government body is a type of corporate body.

"The term **corporate body** refers to an organization or group of persons and/or organizations that is identified by a particular name and that acts, or may act, as a unit."

(RDA 8.1.2)

How Are Government Bodies Entered in the Library Catalog?

It all depends on the name!

By *name* is intended the *preferred name*

The *preferred name* is determined as found in documents by (or about) the agency

The authorized access point is based on the *preferred name*

A variant access point based on a name NOT chosen as the preferred one can (optionally with RDA) be provided as a "see" reference

How Are Government Bodies Entered in the Library Catalog?

It all depends on the name!

1) Some agencies are entered directly by their name

2) Some agencies are treated as "subordinate"

3a) Moreover, some agencies are "subordinate" to others that themselves are "subordinate"

3b) Such agencies may have either *direct* or *indirect* subdivision

Authorized Access Point

- Prior to adoption of RDA called "Heading"
- AAPs for corporate bodies are tagged 110 in authority records
- AAPs can be tagged 110 or 710 in bibliographic records
- For works <u>about</u> a corporate body, field 610 is used – except
- For works about an individual, use the personal name AAP in field 600

Variant Access Point

- Prior to adoption of RDA called "See" reference

- VAPs for corporate bodies are tagged 410 in authority records

- VAPs should <u>not be present</u> in bibliographic records

- Some library systems will automatically change a VAP to the corresponding AAP

Related Access Point

- Prior to adoption of RDA called "See also" reference
- Related access points for corporate bodies are tagged 510 in authority records
- When corporate bodies change their names, a new authorized access point results
- Earlier and later names (predecessor and successor) have related access points
- Hierarchical superiors have related access points
- You might have to search your catalog by such forms

Change in MARC Coding of Related Bodies

Former practice:

5101 Virginia. ‡b Division of Military Affairs ‡w a

Current practice:

5101 ‡w r ‡i Predecessor: ‡a Virginia. ‡b Division of Military Affairs

Example of Dept. vs. Department

1101 Virginia. ǂb Department of Military Affairs

4101 Virginia. ǂb Dept. of Military Affairs ǂw nnea

- Dept. is now spelled out (a change with RDA cataloging)

- Field 410 provides a variant access point ("see" reference) from the previously used heading- not displayed in catalogs

- Subfield w nnea means "Former authorized heading; don't generate a reference"

Field 670 "Source Data Found"

1101 Virginia. ‡b Governor (2014- : McAuliffe)

670 Virginia energy plan, 2014, viewed May 3, 2017: ‡b Governor's letter (Commonwealth of Virginia, Office of the Governor … Governor Terence R. McAuliffe)

670 Wikipedia, viewed May 3, 2017: under Terry McAuliffe (72nd Governor of Virginia; assumed office January 11, 2014)

Subject Entry for the Sovereign

1101 Great Britain. Sovereign (1952- : Elizabeth II)

667 SUBJECT USAGE: This heading is not valid for use as a subject. Works about this person are entered under Elizabeth II, Queen of Great Britain, 1926-

Subject Entry for a Place

NARs for places whose names have changed can contain an instruction

667 SUBJECT USAGE: This heading is not valid for use as a subject. Works about this place are entered under …

Data about a Former County

151 Warwick County (Va.)

551 ‡w r ‡i Successor: ‡a Warwick (Newport News, Va.)

667 SUBJECT USAGE: This heading is not valid for use as a subject. Works about this place are entered under Denbigh (Newport News, Va.)

670 … ‡b (Founded as a county, 1634; by referendum became a city, 1952; consolidated with Newport News, July 1, 1958)

Government Agencies and Departments

- Some government agencies have their name in <u>direct order</u>.
- 1102 CommonHealth (Va.)
- Departments are entered <u>subordinately</u>.
- Subordinate entries use a <u>subdivision</u>.
- 1101 Virginia. ǂb Department of Human Resource Management

Subordinate Body: Direct or Indirect Subdivision

Access point formed using <u>direct</u> subdivision:

1101 Virginia. ‡b Division of Military Affairs

- A reference (variant access point) from <u>indirect subdivision</u>:

4101 Virginia. ‡b Governor's Office. ‡b Division of Military Affairs ‡w nna

Subordinate Body: Direct or Indirect Subdivision

Access point formed using <u>direct</u> subdivision:

1101 Virginia. ‡b Division of Military Affairs

- A "see also" reference from "predecessor" body:

5101 ‡w r ‡i Predecessor: ‡a Virginia. ‡b Adjutant General's Office

- A "see also" reference from "successor" body:

5101 ‡w r ‡i Successor: ‡a Virginia. ‡b Department of Military Affairs

Heads of State

Without a named individual as qualifier, the access point refers to the office in general

- Great Britain. Sovereign

- United States. President

- Virginia. Governor

Heads of State

Individual heads of state have a qualifier to identify them

- Great Britain. Sovereign (1952- : Elizabeth II)

- United States. President (2017- : Trump)

- Virginia. Governor (2014- : McAuliffe)

Personal Names of Heads of State

Individual heads of state also have personal name headings

Elizabeth II, Queen of Great Britain, 1926-

Trump, Donald, 1946-

McAuliffe, Terry

AAP for the Queen's Speech

Bibliographic record entered under corporate heading

1101 Great Britain. ǂb Sovereign (1952- : Elizabeth II)

24510 Her Majesty's most gracious speech to both Houses of Parliament : ǂb delivered on …

Heads of Government

In some cases, the head of state is also head of government

In others, not

- Great Britain. Prime Minister
- United States. President
- Virginia. Governor
- Alexandria (Va.). Mayor

Virginia. Governor (2014- : McAuliffe)

1101 Virginia. ‡b Governor (2014- : McAuliffe)

5101 ‡i Predecessor: ‡a Virginia. ‡b Governor (2010-2014 : McDonnell) ‡w r

5001 McAuliffe, Terry

667 SUBJECT USAGE: This heading is not valid for use as a subject. Works about this person are entered under McAuliffe, Terry.

The Mayor of Alexandria

Alexandria is the only Virginia city to have its mayor established in a name authority record

1101 Alexandria (Va.). ‡b Mayor

670 Its Letter from the mayor of the town of Alexandria, in the District of Columbia, 1804.

The Mayor of Norfolk

Example of a bibliographic record (from WorldCat) with no name authority record to support the access point:

1101 Norfolk (Va.). ‡b Mayor.

24510 Message to the Select and Common Councils, together with municipal reports.

3620 18?-

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1) Some agencies are entered directly by their name

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3a) Moreover, some agencies are "subordinate" to others that themselves are "subordinate"

3b) Such agencies may have either *direct* or *indirect* subdivision

Direct Entry

Direct entry does not mean that the body is NOT subordinate to a country or state government!

- Library of Congress

- CommonHealth (Va.)

- Jackson River Valley Regional Planning Commission

- Roanoke Valley-Alleghany Regional Commission

Library of Congress

The Library of Congress is subordinate to the United States – and used to be entered that way (some print catalogs will have that)

110 2 Library of Congress

410 1 United States. ǂb Congress. ǂb Library

410 1 United States. ǂb Library of Congress ǂw nna

CommonHealth (Va.)

1102 CommonHealth (Va.)

4101 Virginia. ǂb Department of Human Resource Management. ǂb CommonHealth

5101 ǂw rǂi Hierarchical superior: ǂa Virginia. ǂb Department of Human Resource Management

670 Virginia government website, Oct. 28, 2009 ǂb (CommonHealth, Commonwealth of Virginia employee wellness program, Virginia Dept. of Human Resouce Management)

A Commission – Subordinate Entry

1101 Virginia. ‡b Fifth Planning District Commission

4102 Fifth Planning District Commission (Va.)

5102 ‡w r ‡i Predecessor: ‡a Jackson River Valley Regional Planning Commission

5102 ‡w r ‡i Predecessor: ‡a Roanoke Valley Regional Planning Commission

5102 ‡w r ‡i Successor: ‡a Roanoke Valley-Alleghany Regional Commission

Successor Commission Entered Directly

1102 Roanoke Valley Regional Planning Commission

670 E-mail from Commission, Aug. 23: ǂb (in 1969 the Jackson River Valley Regional Planning Commission joined with the Roanoke Valley Regional Planning Commission to create the Virginia Fifth Planning District Commission)

A Subordinate Body with Direct Subdivision

1101 Virginia Beach (Va.). ‡b Tourist Development Division

4101 Virginia Beach (Va.). ‡b Department of Economic Development. ‡b Tourist Development Division

5101 ‡w r ‡i Hierarchical superior: ‡a Virginia Beach (Va.). ‡b Department of Economic Development

670 Virginia Beach, 1987: ‡b p. 9 (Dept. of Economic Development, Tourist Development Division, City of Virginia Beach)

A Subordinate Body with Indirect Subdivision

1101 Virginia Beach (Va.). ‡b Department of Finance. ‡b Risk Management

5101 ‡w r ‡i Hierarchical superior: ‡a Virginia Beach (Va.). ‡b Department of Finance

670 Annual report, Fiscal year 2007: ‡b t.p. (Virginia Beach Dept. of Finance, Risk Management)

A Subordinate Body with Indirect Subdivision

Virginia Beach (Va.). Department of Finance. Risk Management.

Three levels of hierarchy:

Virginia Beach (Va.).

Virginia Beach (Va.). Department of Finance.

Virginia Beach (Va.). Department of Finance. Risk Management.

Risk Management – Direct Subdivision

- Note: no word such as "Office", "Division" is given for "Risk Management"
- That's because the *name* of the unit is simply "Risk Management"
- By *name* is intended the *preferred name*
- The *preferred name* is determined as found in documents by (or about) the agency
- The authorized access point is based on the *preferred name*

Military Affairs: Now a Department

1101 Virginia. ǂb Department of Military Affairs

4101 Virginia. ǂb Adjutant General

5101 ǂw r ǂi Predecessor: ǂa Virginia. ǂb Division of Military Affairs

Military Affairs: Then a Division

1101 Virginia. ‡b Division of Military Affairs

Reference from indirect subdivision:

4101 Virginia. ‡b Governor's Office. ‡b Division of Military Affairs ‡w nna

5101 ‡w r ‡i Predecessor: ‡a Virginia. ‡b Adjutant General's Office

5101 ‡w r ‡i Successor: ‡a Virginia. ‡b Department of Military Affairs

Military Affairs: Before That, an Office

1101 Virginia. ‡b Adjutant General's Office

5101 ‡w r ‡i Successor: ‡a Virginia. ‡b Division of Military Affairs

Newport News Division of City Planning

1101 Newport News (Va.). ‡b Division of City Planning

4101 Newport News (Va.). ‡b Department of Development. ‡b Division of City Planning

5101 ‡w r ‡i Hierarchical superior: ‡a Newport News (Va.). ‡b Department of Development

670 Parks & recreation plan … 1982: ‡b t.p. (Division of City Planning, Department of Development, City of Newport News, Virginia)

Now, the Department of Human Resource Management

1101 Virginia. ‡b Department of Human Resource Management

5101 ‡w r ‡i Predecessor: ‡a Virginia. ‡b Department of Personnel and Training

670 Study of Commonwealth recognition programs : report of the Department of Human Resource Management to the Governor and the General Assembly of Virginia, 2001: ‡b preface (On July 1, 2000, the name of the Dept. of Personnel and Training (DPT) became the Dept. of Human Resource Management (DHRM))

Before that, the Department of Personnel and Training

1101 Virginia. ‡b Department of Personnel and Training

4101 Virginia. ‡b Office of the Secretary of Administration and Finance. ‡b Department of Personnel and Training

5101 ‡w r ‡i Predecessor: ‡a Virginia. ‡b Governor's Office. ‡b Division of Personnel

5101 ‡w r ‡i Successor: ‡a Virginia. ‡b Department of Human Resource Management

5101 ‡w r ‡i Hierarchical superior: ‡a Virginia. ‡b Office of the Secretary of Administration and Finance

Before That: Virginia. Governor's Office. Division of Personnel

1101 Virginia. ‡b Governor's Office. ‡b Division of Personnel

5101 ‡w r ‡i Hierarchical superior: ‡a Virginia. ‡b Governor's Office

5101 ‡w r ‡i Successor: ‡a Virginia. ‡b Department of Personnel and Training

Department of Personnel and Training Documented in Field 670

670 Phone call to Dept., 6/13/79 ‡b (Department of Personnel and Training was formed ca. 1976 and moved out of the Governor's Office; formerly called the Division of Personnel, a part of Governor's Office)

670 Dept. of Personnel and Training WWW Home page, June 14, 2000: ‡b (Commonwealth of Virginia Department of Personnel and Training will change its name to the Department of Human Resource Management on July 1, 2000)

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3b) Such agencies may have either *direct* or *indirect* subdivision

QUIZ

Direct or Indirect Subdivision

Which headings use direct subdivision?

1. Virginia. Department of Human Resource Management
2. Virginia. Department of Personnel and Training
3. Virginia. Governor's Office. Division of Personnel

Direct or Indirect Subdivision

Which headings use direct subdivision?

1. Virginia. Department of Human Resource Management

2. Virginia. Department of Personnel and Training

3. Virginia. Governor's Office. Division of Personnel

Direct or Indirect Subdivision

Which one is subdivided indirectly?

1. Virginia. Department of Human Resource Management

2. Virginia. Department of Personnel and Training

3. Virginia. Governor's Office. Division of Personnel

Direct or Indirect Subdivision

Which one is subdivided indirectly?

1. Virginia. Department of Human Resource Management

2. Virginia. Department of Personnel and Training

3. Virginia. Governor's Office. Division of Personnel

Which of These Bodies is Entered Directly?

Virginia. Fifth Planning District Commission

Virginia Abstinence Education Initiative

Virginia. State Accountant

Virginia. Auditor of Public Accounts

Which of These Bodies is Entered Directly?

Virginia. Fifth Planning District Commission

Virginia Abstinence Education Initiative

Virginia. State Accountant

Virginia. Auditor of Public Accounts

All it appears to take is the presence of a period!

Actually, it has more to do with the *name.* The other *names* require subordination to the hierarchical superior, the state of Virginia.

Browsing by Corporate Bodies

Examples from Three Library Catalogs

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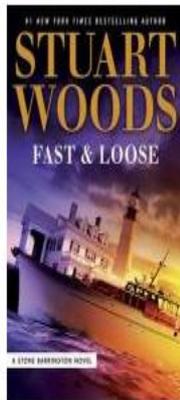Everything ▼ | All Fields ▼ | | **Search** | **Advanced Search**

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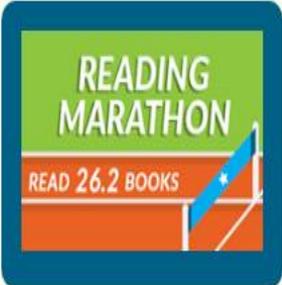ISBN: 9780399574214
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☐ Virginia Beach (Va.). De… (12)
☐ Virginia Beach (Va.). De… (12)
☐ Virginia Beach (Va.). De… (9)
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Quarterly Report.

by Virginia Beach (Va.). Fire Department.

Publication Date 9999 1999 1998 1997 1996

Publication Information Virginia Beach, Va. : the Dept.

Available: 26

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Virginia Beach Fire Department … Annual Report.

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Virginia Beach (Va.). Department of Convention and Visitor Development.(1)

Virginia Beach (Va.). Department of Data Processing. Synergistic Solutions Team.(1)

Virginia Beach (Va.). Department of Economic Development.(8)

Virginia Beach (Va.). Department of Emergency Communications and Citizen Services.(1)

Virginia Beach (Va.). Department of Finance.(7)

Virginia Beach (Va.). Department of Finance. Risk Management Division.(1)

Virginia Beach (Va.). Department of Finance. Risk Management.(1)

Virginia Beach (Va.). Department of General Services.(1)

Virginia Beach (Va.). Department of Housing and Community Development.(3)

Virginia Beach (Va.). Department of Housing and Neighborhood Preservation.(12)

Virginia Beach (Va.). Department of Human Resources.(3)

Virginia Beach (Va.). Department of Management and Budget.(3)

Virginia Beach (Va.). Department of Management Services.(3)

Virginia Beach (Va.). Department of Museums and Cultural Arts.(1)

Virginia Beach (Va.). Department of Parks and Recreation.(12)

Virginia Beach (Va.). Department of Parks and Recreation. Landscape Management Division.(1)

Virginia Beach (Va.). Department of Parks and Recreation. Planning, Design & Development Division.(1)

Virginia Beach (Va.). Department of Parks and Recreation. Recreation Design and Development Division.(1)

Virginia Beach (Va.). Department of Permits and Inspections.(1)

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Search Results

author "virginia beach va department" search found *281* titles.

Pages << **1** 2 3 4 ...10 ...15 >>

1. **Street and vicinity guide, City of Virginia Beach, Virginia** *Revised March, 1971 / by Raytheon Company.*
    Virginia Beach (Va.). Department of Planning.
    ARCHIVE LHGN 917.5551 V8172S 1971
    1 map ; 112 x 87 cm
    1971
    1 copy in Central Library. Location Ask Library Staff.

2. **Street and vicinity guide, City of Virginia Beach, Virginia** *Revised March, 1981.*
    ADC (Firm)
    ARCHIVE LHGN 917.5551 A2218S
    1 map : blueline ; 112 x 87 cm
    1981
    1 copy in Central Library. Location Ask Library Staff.

3. **Zip-Code map**
    Virginia Beach (Va.). Department of Planning.
    ARCHIVE LHGN 383.1455 V8172Z 1988
    1 map : blueline ; 112 x 87 cm
    1988
    1 copy in Central Library. Location Ask Library Staff.

4. **Five-year forecast, FY ... through FY**
    Virginia Beach (Va.). Department of Management and Budget.
    MDOC 352.12 M266F
    volumes ; 28 cm
    2020
    22 copies in Central Library.

5. **Virginia Beach ... community profile**
    Virginia Beach (Va.). Department of Economic Development.
    MDOC 338.975551 E19P
    volume : color illustrations, color maps ; 28 cm
    2018
    15 copies in Bayside Area Library, Central Library, Great Neck Area Library, Kempsville Area Library, Wahab Public Law Library, Oceanfront Area Library, Princess Anne Area Library, Pungo-Blackwater Area Library, and Windsor Woods Area Library.
    http://www.yesvirginiabeach.com

6. **The comprehensive plan : Virginia Beach, Virginia**
    Virginia Beach (Va.). Department of Planning.
    R 352 P712C
    volumes : illustrations, maps ; 22 x 36 cm
    2017
    23 copies in Bayside Area Library, Central Library, Great Neck Area Library, Kempsville Area Library, Wahab Public Law Library, Princess Anne Area Library, and Windsor Woods Area Library.

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Nebula Award (Science Fiction)

Pulitzer Prize for Fiction

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words or phrase   author   title   subject   series   periodical title

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Hottest author: Patterson, James
Hottest subject: Stories in rhyme.
More items

Recommended Reading

Cookbook Awards

Agatha Award (Mystery)

Nebula Award (Science Fiction)

Pulitzer Prize for Fiction

Virginia Readers Choice

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Best Sellers

Barnes & Noble Business

New York Times Business

New York Times Fiction

New York Times Nonfiction

New York Times Children's Picture Books

More best seller lists

Catalog Browse by Author: "Virginia Beach (Va.). Department"

1.	Virginia Beach (Va.). Cultural Affairs Office.
2.	Virginia Beach (Va.). Department of Agriculture.
3.	Virginia Beach (Va.). Department of Communications and Information Technology.
4.	Virginia Beach (Va.). Department of Convention and Visitor Development.
5.	Virginia Beach (Va.). Department of Data Processing. Synergistic Solutions Team.
6.	Virginia Beach (Va.). Department of Economic Development.
7.	Virginia Beach (Va.). Department of Emergency Communications and Citizen Services.
8.	Virginia Beach (Va.). Department of Finance.
9.	see related headings for: Virginia Beach (Va.). Department of Finance
10.	Virginia Beach (Va.). Department of Finance. Risk Management.
11.	see related headings for: Virginia Beach (Va.). Department of Finance. Risk Management
12.	Virginia Beach (Va.). Department of Finance. Risk Management Division.
13.	Virginia Beach (Va.). Department of General Services.

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1.   Virginia Beach (Va.). Department of General Services.

2.   Virginia Beach (Va.). Department of General Services. Virginia Beach Municipal Center master plan.

3.   Virginia Beach (Va.). Department of Housing and Community Development.

4.   see related headings for:
          Virginia Beach (Va.). Department of Housing and Community Development

5.   Virginia Beach (Va.). Department of Housing and Neighborhood Preservation.

6.   see related headings for:
          Virginia Beach (Va.). Department of Housing and Neighborhood Preservation

7.   Virginia Beach (Va.). Department of Housing and Neighborhood Preservation. Action plan.

8.   Virginia Beach (Va.). Department of Human Resources.

9.   Virginia Beach (Va.). Department of Management and Budget.

10.   Virginia Beach (Va.). Department of Management Services.

11.   Virginia Beach (Va.). Department of Museums.

12.   Virginia Beach (Va.). Department of Museums and Cultural Arts.

13.   Virginia Beach (Va.). Department of Museums and Cultural Arts. Historic Preservation Division.

Catalog Browse by Author: "Virginia Beach (Va.). Department"

1.	Virginia Beach (Va.). Cultural Affairs Office.
2.	Virginia Beach (Va.). Department of Agriculture.
3.	Virginia Beach (Va.). Department of Communications and Information Technology.
4.	Virginia Beach (Va.). Department of Convention and Visitor Development.
5.	Virginia Beach (Va.). Department of Data Processing. Synergistic Solutions Team.
6.	Virginia Beach (Va.). Department of Economic Development.
7.	Virginia Beach (Va.). Department of Emergency Communications and Citizen Services.
8.	Virginia Beach (Va.). Department of Finance.
9.	see related headings for: Virginia Beach (Va.). Department of Finance
10.	Virginia Beach (Va.). Department of Finance. Risk Management.
11.	see related headings for: Virginia Beach (Va.). Department of Finance. Risk Management
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Search topics related to the author **Virginia Beach (Va.). Department of Finance**

Virginia Beach (Va.). Department of Finance. Risk Management

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Articles

Enformation   A Look Inside   **Catalog Record**

al report : review of automobile, general liability, and worker's compensation claims
ia Beach (Va.). Department of Finance. Risk Management.

holdings:	VPLA
rate Author:	Virginia Beach (Va.). Department of Finance. Risk Management.
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Title	Responsibilities of commercial **pesticide** applicators and registered technicians in **Virginia** / **Virginia** Depart Consumer **Services**, **Office** of **Pesticide Services.**
Publication	Richmond, VA : **Virginia** Department of Agriculture and Consumer **Services**, **Office** of **Pesticide Services**,
Material	1 online resource (4 pages)
Gen. note	Title from PDF image of cover (viewed on May 23, 2016).
	"October 1, 2010."
System Note	System requirements: PDF reader.
	Mode of access: World Wide Web.
Note	Electronic depository submission May 2016.
Subject - Topical	**Pesticide** applicators (Persons) -- Training of -- **Virginia.**
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