



*Serving Our Community Since 1900*

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321 North Bridge Street  
Bedford, VA 24523  
[www.bplsonline.org](http://www.bplsonline.org)

## STATEMENT OF GOALS FY 20 –

Note for supervisor: Follow up meetings are to review existing goals, chart progress and/or revise goals, if needed. Also, supervisor can document/address any basic competency or performance issues at this point. However, if performance issues are documented in the comment section, the resolution of these issues should be included as one of the revised goals.

Employee:

Supervisor:

Date:

Next quarterly meeting date:

Goal#1- restate and/or revise:

Review progress of this goal:

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Goal#2 – restate and/or revise:

Review progress of this goal:

Goal#3 – restate and/or revise:

Review progress of this goal:

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Additional comments or items discussed :

Employee \_\_\_\_\_

Supervisor \_\_\_\_\_

Bedford Central Library • Big Island Library • Forest Library  
Moneta/Smith Mountain Lake Library • Montvale Library • Stewartsville Library