



Dear Applicant:

Enclosed is the application packet for the Virginia Library Association Scholarship. The Association awards three \$2500 scholarships to students pursuing a Masters degree in Library Science at ALA accredited schools. One of these awards, the Clara Stanley Scholarship, is awarded by the VLA Paraprofessional Forum. The VLA Foundation also funds one of the scholarships.

The eligibility requirements for the VLA Scholarships are:

- Residence in the state of Virginia, or currently employed in a Virginia library
- Hold an undergraduate degree
- Acceptance by an American Library Association accredited library school or a pending application for admission. **MUST** be earning a Master of Library Science Degree
- Membership in VLA
- For the Clara Stanley VLAPF Scholarship: current employment at a Virginia library

The major factors considered in making the awards are:

- Evidence of commitment to a career in librarianship in Virginia
- Financial need
- Potential for outstanding achievement in the library profession
- Academic excellence
- Membership in the Virginia Library Association

In order to be considered, your application, including two references, must be postmarked by March 1, 2009. When completing the application form, please use black ink. Give copies of the reference form to two persons, one of which should be a librarian. The references should return the forms to you in signed and sealed envelopes marked to the attention of the Scholarship Committee. You should then mail the completed application and references to the VLA address below. The Scholarship Committee will review applications during the spring and you will be notified of the Committee's decisions in late April.

If you have any questions about any aspect of the application process, please contact Sandra Shell, Collinsville Library, 2540 Virginia Avenue, Collinsville, VA 24078, or by email to: sshell@brrl.lib.va.us

Sincerely,
2009 VLA Scholarship Committee

Send applications to:
Linda Hahne, Executive Director
Virginia Library Association
P O. Box 8277
Norfolk, VA 23503-0277

VLA SCHOLARSHIP APPLICATION 2009

Name of applicant: _____

Describe community, civic, or volunteer work:

Organization	Dates	Activities

EMPLOYMENT: Outline your employment record, beginning with your most recent position.

Dates	Name of employer	Address of employer	Nature of work

Use separate sheet if needed

EDUCATION: List the colleges, universities, and professional schools at which you earned a degree or received credit. Please include current course work. Please show scale used when calculating grade point average. (E.g. "3.5 on a 4 point scale" or "85 on a 100 point scale")

Institution/ Place	Dates attended	Major and Minor fields	Degrees and dates	Grade point average w. scale

List any scholarships, fellowships, or honors received during undergraduate and graduate school:

VLA SCHOLARSHIP APPLICATION 2009

Name of applicant: _____

FINANCIAL INFORMATION

This information is required to assess the financial need of each applicant. It will be treated as confidential information and used only for the purpose of applicant evaluation by the scholarship committee.

Student's Name: _____

Number in household: _____

GROSS INCOME:

Annual Household Income <i>(Adjusted gross income from last line of form 1040)</i>	
Other scholarship funds or grants	
Tuition reimbursement by employer per class	
Any other sources of income	

MONTHLY EXPENSES:

General expenses: <i>(Utilities, vehicles, mortgage/rent, child care, travel)</i>	
Medical	
Loans	
Special financial obligations or responsibilities	
Other: (please list)	

PROPOSED MLS COLLEGE EXPENSES:

College tuition per class	
Textbooks per class	
Computer software/hardware	
Other expenses associated with classes	

Additional comments pertaining to finances:

VLA SCHOLARSHIP 2009

Name of applicant: _____

NARRATIVE: (Please refer to the factors listed in the cover letter)

In two pages or less, indicate specific competencies or characteristics you believe you have to offer the field of librarianship. Note those activities which indicate your potential for achievement in the profession. Include your plans for professional work after completion of you proposed plan of study and a statement of your commitment to a career in librarianship in Virginia.
(Use separate sheet)

REFERENCES:

Provide two references from individuals, but not relatives, who are well-acquainted with your educational background, scholastic abilities, and personal character. **One of the two references must be a librarian or other information professional employed in the state of Virginia.**

CONDITIONS:

An application will not be considered unless the following conditions are met:

1. A completed and signed application form is returned to the committee postmarked by March 1, 2009
2. Two letters of reference, completed, signed, and sealed by the evaluator, and returned by the applicant to the committee, postmarked by March 1, 2009.

AGREEMENT:

I agree that if I am awarded the Virginia Library Association Scholarship, I will complete a minimum of two courses in library science at an ALA accredited school to which I have been accepted. I will provide the Chair of the VLA Scholarship Committee an informal written report by the end of the **first** semester or quarter. Upon the completion of the minimum two courses, I also agree to provide a **final** report and official transcript, not later than July 1, 2010.

Date: _____

Signed: _____

**PLEASE RETURN THIS APPLICATION PACKET BY MARCH 1, 2009
TO:**

**Linda Hahne
Virginia Library Association
ATTN: Scholarship Committee
P O Box 8277
Norfolk, Virginia 23503-0277**



RECOMMENDATION FOR VIRGINIA LIBRARY ASSOCIATION SCHOLARSHIP

Name of applicant: _____

The individual named above has applied for a scholarship administered by the Virginia Library Association for graduate studies in Library Science. Scholarships are awarded to individuals for initial or continued study in Library Science. The major factors considered in making the awards are:

- Evidence of a commitment to a career in librarianship in Virginia
- Financial need
- Potential for outstanding achievement in the library profession
- Academic excellence
- Involvement in the Virginia Library Association

The applicant above has given your name as a reference. Your knowledge of this applicant will assist the Scholarship Committee in considering his or her qualifications to receive a scholarship. Please give us your opinion of the applicant's qualifications by answering the questions below on a separate sheet. The Scholarship Committee will treat all replies as confidential. Thank you for your time and assistance. Typed responses are preferred.

1. State the capacity in which you have been associated with the applicant and for how long
2. Indicate specific traits and competencies which you believe the applicant has that show potential or outstanding achievement in the library profession
3. Indicate ways in which this applicant has demonstrated a commitment to a career in librarianship in Virginia
4. Provide your opinion about this applicant's scholastic ability and potential for successfully completing library school

Evaluator: (print name): _____

Title or occupation: _____

Place of employment: _____

Address: _____

Phone: (____) _____ **email:** _____

Signature: _____ **Date:** _____

To insure confidentiality, place this recommendation in a sealed envelope addressed to the attention of the Scholarship Committee. Return envelope to the applicant by February 20, 2009.